



VACATION/ SUMMER PROGRAM POLICIES 2022

Field trip policy: If your child is **not** attending a field trip including in-house trips, they may **NOT** be present for the day of the trip. We are a large vacation and summer program and staff according to group size every given scheduled day.

Field trips are paid for in advance on May 21st

Electronics: Electronics **are not** permitted at Club Creative at any given time during the Summer Program, unless your child is enrolled in an ESY program through their school is in dropped off by a mini-bus; in which your child may need to transport his/her chrome book.

Books and writing journals will be used during scheduled times at our center, as reading and journaling times. If your child would like to bring their own book/workbook in from home, please make sure it is labeled.

Drop off and pick up policy: Drop off times must not exceed **9:30 a/m**. If your child is dropped off past 9:30 a/m they will not be permitted to stay for the day (*unless indicated otherwise on their schedule*). This is a continuing policy that our center has been following and will be strictly enforced. If you know in advance that your child may be tardy, past **the 9:30 a/m** drop off policy, please let a staff member know in advance so they may be permitted to stay for the day.

THE SUMMER CLOSING HOURS ARE 7:00 AM- 5:30 PM

****Additional fees apply if you pick up past your indicated pick up time****

Lunch/Food policy: Per DHS guidelines, unless for a planned activity, the center will not be supplying lunch or snacks. You must pack your child with an abundance of snacks and a suitable lunch for their day at camp. Please also pack them enough fluids for each meal. Club Creative will have drinking water sources for them in any instance that they do not have water.

- ➔ All utensils will be provided by Club Creative, they are disposable.
- ➔ If your child does not have a suitable lunch or enough food for their day, you will be called to pick them up or bring additional food.
- ➔ **The center will still remain peanut free.**

Sunblock: Each child should have Sunblock on before they arrive at the center, and will also need their own spray Sunblock supply for individual re-application in the afternoon. Please label the spray bottle. *Each child typically goes through a spray bottle every 2 weeks.*

Water play: There will be water play **M, W, F** at the center (pool groups)

On **M, W, F** there will be pool/swim time that will consist of 1 hours' time for each group. There will be 3 pool groups, with 2 attending staff in and at the pool during this time. Your child must be dressed in his/her bathing suit upon arrival, and must have a change of clothing for after water play. The children will be supplied towels from the center, which will NOT be shared. The pool water will be treated after each day's use with the appropriate chemicals, flushing/ filtration system, and monitoring of weekly PH levels.

Discipline policy: At Club Creative Children's Complex, there will be **zero tolerance** for negative behaviors; this includes physically aggressive behavior, inappropriate language, poor attitudes, disrespectful behavior towards staff, or bullying (please refer to the handbook if needed). Club Creative staff has the right to call a parent / guardian based on their discretion of the behavior to have the child picked based on the severity of behaviors being presented. We implement the same policy for parents and guardian's behavior as well, we title this "parent/guardian respectability". Club Creative will have zero tolerance for parent's / guardian's negative or confrontational attitudes towards any single child or staff member at the center.

KEEP THIS FOR YOUR RECORDS

