



SUMMER PROGRAM POLICIES CONTRACT 2023

Field trip policy: If your child is **not** attending a field trip including in-house trips, they may **NOT** be present for the day of the trip. We are a large vacation and summer program and staff according to group size and child schedules/

Activities and Field trips are paid for in FULL by Friday, March 31, 2023

THERE WILL BE NO MONIES REFUNED AFTER ENROLLMENT AND SIGNED SUMMER CONTRACT



Electronics: Electronics **are not** permitted at Club Creative at any given time during the Summer Program. We will be showing a PG movie every day from 1:00-2:30 Daily, this will serve as a rest and cool down time.

Books and writing journals will be used during scheduled times at our center, as reading and journaling times. If your child would like to bring their own book/workbook in from home, please make sure it is labeled.



Drop off and pick up policy: Drop off times must not exceed **9:30 a/m**. If your child is dropped off past 9:30 a/m they will not be permitted to stay for the day (*unless indicated otherwise on their schedule*). This is a continuing policy that our center has been following and will be strictly enforced. If you know in advance that your child may be tardy, past **the 9:30 a/m** drop off policy, please let a staff member know in advance so they may be permitted to stay for the day.

THE SUMMER HOURS ARE 6:30 AM- 5:30 PM

****Additional fees apply if you pick up past your indicated pick up time****



Lunch/Food/Water Bottle policy:

AN ICED COLD REFILLABLE WATER BOTTLE MUST BE BROUGHT IN DAILY, 30 OZ sized



Per DHS guidelines, **unless for a planned activity**, the center will not be supplying lunch or snacks. You must pack your child with an abundance of snacks and a suitable lunch for their day at camp. Please also pack them enough fluids for each meal. Club Creative will have drinking water sources indoors and outdoors to replenish their water bottles at any time. There is also an iced cold bubbler outdoors that can be accessed anytime during outdoor play.

- ➔ All utensils will be provided by Club Creative, they are disposable.
- ➔ If your child does not have a suitable lunch or enough food for their day, you will be called to pick them up or bring additional food.
- ➔ **The center will still remain peanut free.**

Sunblock: Each child should have Sunblock on before they arrive at the center, and will also need their own spray Sunblock supply for individual re-application in the afternoon. Please label the spray bottle. *Each child typically goes through a spray bottle every 2 weeks.*



Water play:

Your child MUST come dressed in their bathing suit on the following days.

You must take their wet suit home daily!






There will be water play **M, W, F** at the center (pool groups).

On **M, W, F** there will be pool/swim time that will consist of 1-2 hours' time for each group. There will be 3 pool groups, with 2 attending staff in and at the pool during this time. Your child must be dressed in his/her bathing suit upon arrival, and must have a change of clothing for after water play. The children will be supplied towels from the center, which will NOT be shared. The pool water will be treated after each day's use with the appropriate chemicals, flushing/ filtration system, and monitoring of weekly PH levels.



Discipline policy: At Club Creative Children's Complex, there will be **zero tolerance** for negative behaviors; this includes physically aggressive behavior, inappropriate language, poor attitudes, disrespectful behavior towards staff, or bullying (please refer to the handbook if needed). Club Creative staff has the right to call a parent / guardian based on their discretion of the behavior to have the child picked based on the severity of behaviors being presented. We implement the same policy for parents and guardian's behavior as well, we title this "parent/guardian respectability". Club Creative will have zero tolerance for parent's / guardian's negative or confrontational attitudes towards any single child or staff member at the center. Staff will maintain the same respectability towards all child(rens) and families.

Summer Program Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
				
Drop off time:	Drop off time:	Drop off time:	Drop off time:	Drop off time:
Pick up time:	Pick up time:	Pick up time:	Pick up time:	Pick up time:

Child's name: _____ **Date:** ____/____/____

I have read the Club Creative Summer Program calendars and policies. I understand all of the above policies in their entirety, and I agree to abide by these policies during the Summer Program months. I acknowledge that there will be weekly trips, and give permission for Club Creative to transport my child during these trips. I also understand and acknowledge some trips may include leaving the state. I understand that my child will use the pool. I understand that trips may be subject to change. I acknowledge that staff members are not responsible for lost or stolen items. I understand the drop off and pick up policy and will follow my scheduled times above.

Signature: _____ **Date:** ____/____/____

